

Using the FiftyForward Membership Portal

This document is a supplement to attending FiftyForward's Membership Portal Training Class

- Go to fiftyforward.org
- Click on “Member Login”
 - *If you are using a tablet/iPad*, there will be three small horizontal lines near the top of the webpage. Tap those lines to reveal a list of links including “Member Login”
- Enter your email and password
 - The first time you sign in, you'll need to Request a Password
 - A password will be emailed to you. (The password will be a jumble of letters and numbers.)
 - Use that password to sign in
- Once signed in, you will see “Welcome FiftyForward Member!” Think of this webpage as **the lobby**, and the one green box and five purple boxes are doors to other sections of the membership portal
- *You can return to the lobby from any webpage by clicking “Member Home” at the top of the page* (For tablets/iPads tap the three horizontal lines to reveal “Member Home”)
 - **Manage My Member Account**
 - You can update information
 - Change your password
 - Add to your directory listing
 - Sign Out of your account
 - **Calendar & Events**
 - View events at all centers
 - Click “Show” to select a particular center or virtual events
 - Register for an event
 - Click the event you want to register
 - Confirm the time/date
 - Click “Register Now!”
 - Choose number of registrations
 - Your contact info self-populates
 - *If payment is required, you can fill in debit/credit card info*
 - Click “Register!”
 - A confirmation email will be sent to you

- **To cancel a registration:** call the center or reply to the confirmation email

- **Video Library**
 - A collection of videos of various topics
 - Arts & Crafts, Fitness, Health & Wellness, Lifelong Learning, Resources, Entertainment

- **Member Resources**
 - Information about FiftyForward Supportive Care Services
 - Adult Day Services, Care Team, Living at Home Care Management, Fresh/Meals on Wheels, Victory Over Crime, Conservatorship

- **Member Directory**
 - Displays members who have chosen to be in the online directory
 - Only viewable to other members
 - Can be searched by center location
 - Option to add photos, put a bit of info about yourself, contact other members
 - You only appear in the directory if you choose so

- **Member F.A.N. Cards**
 - Purchase F.A.N. cards to use to pay for events/classes/trips
 - This is a convenient option of payment since centers no longer accept cash or checks.
 - F.A.N. cards can be purchased by debit or credit cards
 - They come in denominations of \$10, \$25, or \$50

QUESTIONS?

Contact Steve Bianchi

Membership Services

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